

# Framlingham Business Association

## **EGM: Wednesday 20th September 2023 – Draft Minutes**

### **Present (at Framlingham Technology Centre):**

Lily Benbow (FBA Chair) – Noble Prawn Ltd

Lisa Hamon (Treasurer) – LA Global Management

Jenny Labbett (FBA Management Committee) – Renaissance Training/Jenny Labbett Computer Services

Ruth Leigh (Speaker and FBA Member) – Ruth Leigh Writes

Allan Williams (FBA Member) – AW Artworks

Becki Garrod (FBA Member) – Suffolk Sense, Rebecca's Reflexology and Wellness

Claire Rowell (FBA Member) – Claire Rowell Financial Planning, Councillor Framlingham Town Council

Jenny Stockman (Guest) - Seckford Education Trust

Steve McDowell (Guest) – Councillor Framlingham Town Council

Vivia Bamford – Framlingham Library

Dawn Jeakings (Guest) – Framlingham Retail and Business Event Co-ordinator

Jacqueline – FBA Secretary and Association Co-ordinator

### **Apologies:**

Danny B (FBA Vice Chair) - TSG

Keith Snowdon (FBA Management Committee) – Keith Snowdon Web Design Ltd

Steve Calver (FBA Management Committee) – SR Epic Sound and Lighting

Rebecca Winn (FBA Member) – Winthinking People Development

### **Meeting Chaired by Lily Benbow, FBA Chair. Meeting Commenced at 5.30pm**

Attendees and apologies noted. Attendance Sheet was completed by those present.

Lily Benbow introduced herself as FBA Chair.

### **1.Consideration of FBA Constitution Review**

During the FBA April 26<sup>th</sup>, 2023, meeting there was interest in the vacant FBA Chair and Vice Chair positions. As these are key committee positions the FBA constitution was consulted for the way forward for a mid-year election and/or appointment. Noting the constitution wasn't specific about what to do it was agreed that the committee would trial a mid-year election process which could be adopted formally by EGM. The election would be open for all FBA members to apply for both roles and to have a vote on any candidates. It was agreed an amendment was needed for the constitution on any mid-year election.

It was also noted some other constitution content needed bringing up to date as it wasn't reflecting changes and current practice, such as when the annual membership fee is set. The constitution was written some years ago and hadn't been amended since 2017.

The mid-year election went ahead, and a constitution review was carried out, approved by committee and legal advice was sought. Members were informed that an EGM was to be held alongside the AGM, outlining the reasons for the review and members were invited to have a copy of the proposed constitution changes ahead of the EGM so they could have their say or vote.

Changes to the Constitution must be approved by 75% majority of those members present at the EGM as in Constitution 9.3.

Lily Benbow as FBA chair asked for a public show of hands by FBA members present. There was a 100% vote of the FBA members present in favour of the constitution changes which were therefore accepted by the EGM.

**ACTION: JW to let the members know the result of the vote on the constitution changes.**

**ACTION: JW to request the amendments be uploaded to the FBA website.**

FBA Chair Lily Benbow declared the EGM meeting closed.